

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

NEWTOWN BOARD OF FIRE COMMISSIONERS

Regular Monthly Meeting
Hawleyville Fire Department
September 22, 2014

Commissioners Present: Bolmer, Cragin, Goosman, Jossick, Manna, Nezvesky and Whelan
Marshals Present: Frampton, Halstead and Ober
Chiefs Present: Ciaccia, Corbo, Halstead and Basso

Chairman Manna called the meeting to order at 7:00 p.m.

Minutes:

MOTION: Goosman moved that the minutes of August 25, 2014, be accepted as presented.

Seconded: Jossick

Motion passed unanimously

Chairman's Comments: None

Public Participation: None

Marshal's Report for the month of August:

- Halstead reported there were 97 calls, 440 incidents, 400 hours worked.
- As of January 1st, the town will switch over to the Next Gen Cad System. Maureen Will is coordinating the installation at all fire houses so reports can be sent directly to the Fire Marshal's office.
- Knox boxes are in Halstead's office. IT programming all keys.
 - Need to determine who will handle installation.
 - Determine what vehicles will have installation.
 - Will all personnel have their own personal code?
 - No brackets received – waiting on information on type of bracket needed.
- The Board of Selectmen voted down the regionalization of the dispatch center.

Committee Reports

Truck - Jossick reported:

- Vendors have been contacted regarding quoting on the annual service. He has not heard back from anyone to date. Gowan's is scheduled for this fall.
- Received quotes for Knox box installations. Firematic \$125 per truck – totaling \$2,250.00. Gowan's \$200 per truck totaling \$3,600.
- Both quotes do not include fabrication only a basic install.

Budget - Nezvesky reported that all budgets are due. He has only received two budgets to date from the chiefs. Please submit.

No reports for:

Policies and Procedures

Radio

Hydrant

NUSAR

Purchasing Agent Report:
(See attached)

MOTION: Nezvesky moved that Botsford Fire and Rescue forego capital items in the amount of \$5,525 (5% fire department contribution for the FEMA grant) and turn in up to 19 portable radios (a one for one exchange).

Seconded: Cragin

Motion passed unanimously

As was done with Newtown Hook and Ladder, Manna indicated that these radios will become town-owned and maintained.

For all departments, any broken portable radios can be replaced with a MT1000 portable radio from the EOC.

Old Business:

Standardization of Unification Pagers

Basso stated that Hawleyville tested the pagers and is all set to move forward with Unification.

MOTION: Goosman moved that we standardize the Unification pagers for future purchases for all fire companies.

Seconded: Jossick

Motion passed unanimously

Hard Suction Testing

MOTION: Goosman moved to authorize the purchasing agent to order hard suction hose testing in the amount of approximately \$1K.

Seconded: Jossick

Motion passed unanimously

Knox box Installs for Apparatus

Jossick to investigate power storage and how the Knox boxes will be programmed. Programming should be discussed at the Combined Chief's meeting. This will item be discussed at next month's meeting.

Bid Results

Four bids were received for the OIC vehicle. The Truck Committee will review bids and come back to the next meeting with a purchasing recommendation. It was discussed that the vehicle meeting the specifications and lowest bid was Shaker Ford.

In addition, it was discussed that any remaining funds can be potentially used for the up-fit on the OIC Truck.

Training Requests

MOTION: Whelan moved to approve Sandy Hook's training request in the amount of \$6,190.95 for expenses to attend the Fire Expo in Baltimore; training materials, EMR Re-Cert class for 6 firefighters, lunch for EMR class, and Firefighter & Hazmat class for 4 firefighters.

Seconded: Goosman

Motion passed unanimously.

Executive Session

Moved into Executive Session at 7:55 p.m.

Moved out of Executive Session at 8:13 p.m.

There being no further business, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive style with a large, prominent initial "T".

Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

September 2014

For month of August:

- 41 Hours worked
- 97 Emails were received
- 58 Emails were sent
- 15 Purchase Orders were issued
- 110 Phone calls/texts from departments & vendors

Apparatus Know Box units and software have been delivered. They are in the Fire Marshall's Office awaiting installation.

I completed a request from the First Selectman to provide a list of Apparatus with mileage, ownership info, and age for the CIP report. I have a copy for the Board's records.

I completed the annual update for W.C. Insurance for the Finance office.

I reviewed the bids for Hawleyville's OIC truck.

I contacted Scot Harrison to see if Unication would extend its promotional offer that it made for Sandy Hook to the other companies. After some debate they agreed to extend a \$100 discount to each of the other 3 companies ordering pagers if they are ordered by October 1. I have all 4 quotes here.

Hose Testing is scheduled for November 3, 4, and 5 at Sandy Hook Firehouse. It was discussed last year at the BOFC level that hard suction testing should be included. I have a quote for \$20 per length. We estimated at the time that there were 50 lengths in town. This could be done at the same time and in the same time frame as our scheduled hose testing. I would just need to let him know next month.

SCBA testing has been completed for the year. I am awaiting reports from Shipmans.

I received a quote to repair an MT 1500 portable for Hawleyville for \$449. The radio is from 2006. A replacement would be \$954.75 under the State contract. I would like some direction from the BOFC.
